

## CENTRAL BEDFORDSHIRE COUNCIL

At a meeting of the **HEALTH AND WELLBEING BOARD** held in Council Chamber, Priory House, Monks Walk, Shefford on Thursday, 4 December 2014

### PRESENT

Cllr Mrs P E Turner MBE (Chairman)  
Dr P Hassan (Vice-Chairman)

Dr J Baxter	Clinical Director, Bedfordshire Clinical Commissioning Group
Mr R Carr	Chief Executive
Mrs S Harrison	Director of Children's Services
Cllr C Hegley	Executive Member for Social Care, Health & Housing
Mrs M Scott	Director of Public Health
Cllr M A G Versallion	Executive Member for Children's Services
Apologies for Absence:	Mr M Coiffait Mr C Ford Mrs J Ogley Mr J Rooke

Substitute: Mr N Murley for Mrs J Ogley

Members in Attendance: Cllrs A L Dodwell  
J G Jamieson

Officers in Attendance:	Mrs P Coker	– Head of Service, Partnerships - Social Care, Health & Housing
	Mr P Groom	– Head of Commissioning (Adult Social Care)
	Mrs S Hobbs	– Committee Services Officer
	Mr N Murley	– Assistant Director Resources
	Mrs K Oellermann	– Assistant Director - Commissioning & Partnerships
	Mrs C Shohet	– Assistant Director of Public Health

### HWB/14/29. **Chairman's Announcements and Communications**

The Chairman had no announcements or communication to make.

HWB/14/30. **Minutes**

**RESOLVED**

**that the minutes of the meeting of the Central Bedfordshire Health and Wellbeing Board held on 2 October 2014 be confirmed and signed by the Chairman as a correct record.**

HWB/14/31. **Members' Interests**

Dr Baxter declared a personal interest in item 8 'Pharmaceutical Needs Assessment' due to being employed by a dispensing practice.

HWB/14/32. **Joint Health and Wellbeing Strategy**

The Board considered a report that outlined the work that had been undertaken since the last meeting and the proposed steps required to finalise the Strategy. Work on each priority within the Strategy had commenced and would provide:

- an analysis of the data and intelligence – giving the narrative as to why the priority was an important issue locally;
- local views – what did people think/say of current services;
- effectiveness of current programmes (where known);
- levers for change; and
- the key actions required of the Health and Wellbeing Board (HWB).

It was noted that further discussion was planned for the HWB development session on 5 February 2015, before the final Strategy was considered by the Board at its meeting on 2 April 2015.

**RESOLVED**

**that the next steps to finalise the Strategy be approved.**

HWB/14/33. **Review of Health Services in Bedfordshire and Milton Keynes**

The Board considered a report on the Bedfordshire and Milton Keynes Healthcare Review. A progress report containing the outputs from the Review had been published on 29 October 2014.

The progress report made recommendations for taking the review forward and producing robust options for local health services that the Bedfordshire Clinical Commissioning Group (BCCG) could consider. In particular it considered care closer to home and care in hospitals. It also supported the Health and Wellbeing Strategy's aim of improving health outcomes and reducing inequalities.

On a point of clarification, it would not be appropriate for the Board to respond to the progress report given its membership, but Central Bedfordshire Council had been invited to respond formally and was likely to reinforce the importance of local integrated services for local people.

It was noted that the bid for funding from the Transformation Challenge Award had been unsuccessful. The objectives of the bid remained valid and so a different way of delivering them would need to be considered.

## **RESOLVED**

**that Central Bedfordshire Council respond to the Bedfordshire and Milton Keynes Healthcare Review – Progress Report as appropriate.**

### **HWB/14/34. Protocol for Joint Working between Strategic Boards**

The Board considered a report that presented a revised protocol for joint working between the following Boards:

- Central Bedfordshire Health and Wellbeing Board
- Central Bedfordshire Children's Trust
- Bedford Borough and Central Bedfordshire Adult Safeguarding Board
- Central Bedfordshire Community Safety Partnership.

There was significant common membership across the Boards which would allow information sharing.

It was agreed to amend the wording under the heading 'Leadership and Accountability' set out in point 7 of the protocol to reflect that the Health and Wellbeing Board was responsible for the delivery of the Health and Wellbeing Strategy.

## **RESOLVED**

- 1. that the Joint Protocol be adopted, subject to the amendment above; and**
- 2. to authorise the Chairman of the Health and Wellbeing Board to sign the Joint Protocol on behalf of the Board.**

### **HWB/14/35. Pharmaceutical Needs Assessment**

The Board considered a report that provided an update on the Pharmaceutical Needs Assessment (PNA) which was currently out for consultation. The emerging issues from the consultation were:

- a need to look at pharmacy services and their accessibility to residents with learning disabilities; and
- the accessibility of pharmacies for residents in rural areas.

The closing date for the consultation was the 15 December 2014.

**RESOLVED**

- 1. that the consultation responses to date for the PNA be noted; and**
- 2. to authorise the Chairman and Vice-Chairman to approve the PNA for submission by 1 April 2015.**

**HWB/14/36. Update on Mental Health Crisis Care Concordat to Health and Wellbeing Board**

The Board considered a report that set out an overview of the Mental Health Crisis Care Concordat which had been developed to take account of national guidance. The report also set out the need to sign up to a declaration and to develop and implement a local action plan. The action plan would be aligned to the Health and Wellbeing Boards strategic objectives. There were four key areas identified within the Concordat:

- access to support before crisis point;
- urgent and emergency access to crisis care;
- the right quality of treatment and care when in crisis; and
- recovery and staying well.

The Concordat covered the population of Bedfordshire and Luton so it was agreed to set up a meeting with a representative of each of the three Health and Wellbeing Boards to develop the required action plan.

**RESOLVED**

- 1. to approve the recommendations as set out in the report; and**
- 2. that Dr Baxter would represent the Central Bedfordshire Health and Wellbeing Board at a meeting with representatives of the Boards covering Bedford and Luton to develop an action plan in support of the Concordat.**

**HWB/14/37. Safeguarding Children - Reporting Concerns**

The Board was reminded of the arrangements for the reporting of concerns about the safety of children and young people. Board members were invited to visit the Central Bedfordshire Access and Referral Hub in Dunstable. A restructure of the service had taken place in April 2014 and the new arrangements were working well.

HWB/14/38. **Public Participation**

No members of the public had registered to speak.

HWB/14/39. **Board Development and Work Plan 2014-2016**

The Board considered a report from the Chief Executive, Central Bedfordshire Council that set out a suggested work programme for 2015/16. The following amendments would be made:

- the Pharmaceutical Needs Assessment scheduled for the 2 April 2015 would be removed; and
- an update on the Crisis Care Concordat would be added to the work plan for 2 April 2015.

**RESOLVED**

**that the work programme for the Health and Wellbeing Board be approved, subject to the above amendments.**

(Note: The meeting commenced at 1.00 p.m. and concluded at 1.55 p.m.)

Chairman .....

Dated .....

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